

## PANTHER MAIL

### LOGGING INTO PANTHERMAIL USING SAFARI

PantherMail works best with **Internet Explorer**. For Macintosh users, the Firefox browser is recommended. Many of the PantherMail features will not work in Safari and Google Chrome.

#### THE SIGN IN PAGE

Go to <https://www.student.gsu.edu>

Click on **Launch PantherMail**

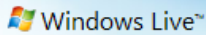
Click **Sign In** (Located at the top right of the page)



The screenshot shows the Windows Live homepage. At the top right, there is a "Sign in" button with a user icon, indicated by a red arrow. Below the main navigation, there is a section for "New to Windows Live?" with a "Sign up" button. Below that, there is a section for "Already have a Windows Live ID?" with a "Sign in" link, also indicated by a red arrow. The page features a central banner for Hotmail with a screenshot of the Hotmail interface and text describing its features. At the bottom, there are links for Mail, Messenger, SkyDrive, Photos, and mobile device support.

#### ACCOUNT INFORMATION

The first time you login to Windows Live, a **Provide account information** screen will appear. You will need to re-enter your original Password which is your student panther #. **It's strongly recommended that you follow the instructions provided here to ensure you are able to easily reset your password and access your PantherMail account in the future.**



### Provide account information

The account you're signing in to is missing some required information. To finish signing in, enter the following information.

We respect your privacy and will use this information in accordance with our privacy policy. [Learn about Windows Live privacy](#)

\*Required fields

### Verify your information

Windows Live ID:

[Sign in with another Windows Live ID](#)

\*Password:

[Forgot your password?](#)



In the **Select a question and secret answer** is very important if you ever need to reset your password. Select one of the questions and provide a secret answer that is easy for you to remember, but hard for others to guess. You will need to re-type it exactly the same in the future, so make sure it is an answer that you feel you can re-type the same way many months from now. To select a question, click on the arrow located in the drop down box.

### Select a question and secret answer

\*Question:



\*Secret answer:

Five-character minimum; not case sensitive

If you already have another e-mail address you regularly use, you may enter it in **Add an alternate e-mail address**. This is another way you can reset your password - by having the reset sent to this alternate e-mail address. You need to type the address in both boxes.

### Add an alternate e-mail address

Alternate e-mail address:

Retype alternate e-mail address:


Review and accept the Microsoft Windows Live service agreement and Privacy Statement by clicking **I accept**.

#### CHANGE YOUR PASSWORD

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Go to <http://login.live.com>, and click **Sign in**. Sign in with your student email address and PantherCard #.

In the **Account Summary** (click your name at the top right corner of the page and select view your account) page, change your password by selecting one of the following two options: Under **Password reset information**, on the **Password** line, click **Change**.

Linked IDs	Country/region: United States Birth date: 1976 <a href="#">Registered information</a>	<ul style="list-style-type: none"><li>• <a href="#">How can I add an alternate e-mail address or change the alternate e-mail address associated with my registered information?</a></li><li>• <a href="#">How can I create my mobile credentials?</a></li><li>• <a href="#">How can I view and edit my registered information?</a></li><li>• <a href="#">How can I set up a question and secret answer?</a></li></ul> <a href="#">View more questions</a>
Related places		
Profile details	<b>Password reset information</b>	
Windows Live options	Password: ***** <a href="#">Change</a>  Question: Grandfather's occupation <a href="#">Change</a> Alternate e-mail address: oerwin@gsu.edu <a href="#">Change</a> Mobile number and PIN: Not specified <a href="#">Add</a>	

#### FOR ADDITIONAL HELP WITH PANTHERMAIL

FAQ: <http://technet.microsoft.com/en-us/exchangelabshelp/bb896612.aspx>

Help: <http://technet.microsoft.com/en-us/exchangelabshelp/>