

August 3, 2009

Dear University Housing Resident:

Congratulations on your acceptance to Georgia State University and your assignment to our residence halls. The University Housing staff is delighted that you have chosen to live on campus and we are excited about your arrival. Please keep this letter handy because it provides information for planning your trip to downtown Atlanta and your Georgia State University residence hall. For a suggested list of items to bring, please see www.gsu.edu/housing/what_to_bring.html.

Planning Your Arrival

We are looking forward to your arrival and invite you to plan your arrival based on the dates and times noted in the grid below. Please try to adhere to the check-in schedule to help us keep traffic congestion to a minimum.

Log on to <https://housing.gsu.edu//myhousing> to confirm your apartment assignment. The first number in your apartment assignment will tell you which floor you are assigned to. Then look at the grid below to plan your arrival. Plan to arrive between 8 AM – 6PM. The most congested times range from 8 AM – 10 AM and 12 PM – 2 PM.

University Lofts [my floor assignment is: _____].

<i>Thursday, August 13</i>	<i>Friday, August 14</i>	<i>Saturday, August 15</i>
9th through 14th floors	5th through 8th floors	1st through 4th floors

Freshman Hall [my floor assignment is: _____].

<i>Thursday, August 13</i>	<i>Friday, August 14</i>	<i>Saturday, August 15</i>
6th and 5th floors	4th and 3rd floors	2nd floor

University Commons [my building and floor assignment is: _____].

<i>Thursday, August 13</i>	<i>Friday, August 14</i>	<i>Saturday, August 15</i>
Building A	Building A	Building B
8th - 15th floors	0 - 7th floors	1st - 12th floors
Building D	Building C	
1st - 8th floors	1st - 8th floors	

Check-in and Unloading

When you first arrive, you'll notice the unloading zones will be busy. Look for the staff wearing bright-orange safety vests and they will guide you to the proper unloading locations in the parking decks. Please be patient, and the Housing staff will do everything we can to help you get to the unloading areas, checking-in and parking your car.

Parking at the University Commons for the Fall Semester begins Sunday, August 16, at 12:01 AM; please plan accordingly. Upon unloading, you will be required to move your vehicle to a public parking area. The staff will provide you with a map of public parking lots as you exit the unloading zones. Be sure to have cash on hand to cover the public parking fee. Do not give cash to a parking attendant; rather, place your cash in the multi-space parking meter panel.

Please drive *slowly* through the parking decks; there will be lots of people busily unloading their vehicles. Once you arrive at the unloading area, we request that the student be the only person who checks-in at the Community Desk / Lobby area while the driver secures a parking place to unload from. **Only the resident may check-in and sign for the apartment key and access card. A photo ID (Panther ID or Driver's License) is required to obtain the key and access card.**

over please

You will be given one hour to unload your car. The Residence Hall Association (RHA) will have a limited number of large bins available for \$15/hour. The students use this program as a fundraiser of planning activities during the school year. There will also be volunteers who will offer to assist you with unloading and carrying items to your assignment. Our Panther Community Leaders Assisting and Welcoming Students (C.L.A.W.S.) volunteers will be wearing a bright green T-shirt. Feel free to ask a Panther CLAWS volunteer to help you.

Directions to Campus

You may print out a campus map from <http://www.gsu.edu/map.html>. Use the addresses below to mapquest directions to campus or to use in your GPS.

University Lofts** 135 Edgewood Avenue, Atlanta, GA 30303 404-961-7427	Freshman Hall 160 Edgewood Avenue, Atlanta, GA 30303 404-413-1800	University Commons 141 Piedmont Avenue, Atlanta, GA 30303 404-413-1900
--	---	--

**** To park at the University Lofts parking deck from Edgewood Avenue, take a left on Courtland (one way southbound), a left on Auditorium, a left on to Piedmont (one way northbound) and a left into the Lofts' parking deck.**

On MARTA from the Airport:

Take the Doraville or North Springs train northbound to Five Points Station. Switch to the eastbound train and get off at the first stop (GSU). The single one-way fare is \$1.75. Walk north on Piedmont Ave. to Edgewood Avenue to check-in at the University Lofts and walk to John Wesley Dobbs to check-in at the University Commons.

After-hours Check-in

It will be most efficient for you and your arrival party if you can check-in during the posted check-in times. If you have to arrive after the designated check-in hours, please follow the procedures below:

The University Lofts after-hours check-in: The parking deck gate will close at 8PM. Before 8PM, you may drive in to the parking deck and proceed to the Community Desk on the first floor. The desk staff will provide you your apartment key. After 8PM, you *will not* have access to the parking deck until the next morning. Temporarily park your vehicle in the city pay (\$3) parking lot across the street from the Lofts. Go to the front door and knock. The desk staff will provide you with your apartment key and access card. After unloading, you will need to park your vehicle at the pay lot (\$6) across the street for the night if you do not have your own access to the parking deck.

The University Commons after-hours check-in: The parking deck gate will close at 6PM. After 6PM, you must go to the Commons Security Office on the corner of John Wesley Dobbs and Piedmont. You will be greeted by one of our Resident Assistants who will provide you a temporary pass to enter the parking deck. Go to the parking level 1; enter the main double doors and the Community Desk will be on your left. Give your temporary parking access card to the desk staff and they will provide you with your apartment key and access card.

Freshman Hall after-hours check-in: There is no parking at Freshman Hall. The perimeter of the residence hall will be the unloading zone. Park closest to the front door of Freshman Hall located at the corner of Edgewood and Piedmont. Enter into the Lobby area and check in at the front desk; you will be issued your key and access card. After unloading, you will need to park your vehicle at the pay lot (\$6) up the street on your right (across the street from the University Lofts).

I hope you found this short tour of the check-in process helpful. Have a safe trip coming to Atlanta and Georgia State University. If you have any questions, please call us at 404-413-1800 or email housing@gsu.edu.

Sincerely,
Bob Morton,
Associate Director of University Housing