

University Career Services Referral Form

If you wish to refer a student to University Career Services, please use the form below. We know it takes a team approach to assist students and we actively partner with faculty, advisors, and staff to support student success.

Location: 260 University Center

Phone: 404/413-1820

Fax: 404/413-1825

Faculty/Advisor/ Staff Name: _____

Faculty/Advisor/Staff Signature: _____

Faculty/Advisor/Staff Contact Number/email: _____

Date of Referral: _____

Student Name: _____ **Major:** _____

Class Standing: _____

Referral Question/Presenting Concern:

Student Agreement:

I understand that my Career Counselor at University Career Services will communicate with my referring academic faculty, academic advisor or staff member as appropriate regarding my progress. I further understand that career counseling is not a substitute for academic advising.

Student Signature: _____