

Benefit Office Contacts



Computer access to your benefits through ADP is available to you in the Benefits Office during regular business hours.

Regina Barnett	Benefits Assistant	404-413-3334
Hannah Duke	Benefits Assistant	404-413-3317
Christine Grant	Benefits Assistant	404-413-3322
Valerie Ross	Benefits Specialist	404-413-3323
Corrin Sorteberg	Benefits Counselor	404-413-3314
General Information (8:30 am to 5:15 pm Mon through Fri) 404-413-3330		

Human Resources – Benefits

P.O. Box 3982 · Atlanta, GA 30302-3982 · www.gsu.edu/hr
Physical Address: One Park Place South, Suite 330, Atlanta, GA
Fax: 404-413-3335

Georgia State University

Important Benefit Plan Changes for 2010

Board of Regents Indemnity

The Indemnity Plan will no longer be available. If you are currently a member in the Indemnity plan, and do not elect a new plan by November 20, 2009, you will be defaulted to the Board of Regents PPO plan.

HSA PPO (HDHP)

There will be a one-time employer matching contribution of “seed money” (an initial payment into the Health Savings Plan) payable in two installments: Single coverage is eligible for \$750; Employee + 1 and Family coverage is eligible for a \$1,500.

- Monthly premium increase of 5.92%.

Board of Regents PPO

- Limited Extended Care Provision has been added, which covers rehabilitation or convalescent care for post-hospitalization. See “2010 Health Care Basics: The Formula for Making the Right Choice”, page 16.
- Voluntary Mail Order Prescription Plan has been added which offers convenience and ability to get up to a 90 day supply of prescriptions for a reduced co-pay. See “2010 Health Care Basics: The Formula for Making the Right Choice”, page 24.
- Nationwide network with one set of deductibles.
- Monthly premium increase of 12.0 %.

Kaiser Permanente HMO

There are no plan design changes for 2010.

- Monthly premium increase of 8.5%.

BCBS BlueShield HMO

There are no plan design changes for 2010.

- Monthly premium increase of 12.24%.

United Healthcare Vision Plan

There are no plan design changes for 2010.

- Monthly premium increase of 4.0%

Board of Regents Dental

- Increase yearly maximum benefit from \$1,000 to \$1,200 per person.
- Orthodontia separate yearly maximum benefit \$1,000 per person.
- All Active Employees can enroll during open enrollment period for 2010
- Monthly premium increase of 4.0%

MetLife Dental

There are no plan design changes for 2010.

- Monthly premium increase of 5.0 %.

Websites to Bookmark

1. University System of Georgia: <http://www.usg.edu/>
2. General Benefits Information: <http://www.gsu.edu/hr/benefits.html>
3. Employee Self Service (ESS) Portal : www.portal.adp.com
4. Tuition Assistance Program:
http://www.gsu.edu/staffcouncil/tuition_assistance_program.html
5. ADP Information: <http://www.gsu.edu/hr/adp.html>
6. ORP Plan Provider Directory:
<http://www.gsu.edu/images/Payroll/VoluntaryPlansProviderDirectory.pdf>
7. Path2College 529 Plan: www.path2college.com
8. Holiday Schedule: <http://www.gsu.edu/hr/31413.html>
9. Steps to take a Leave of Absence in e-TIME:
<http://www.gsu.edu/images/Payroll/StepsforTakingLeaveofAbsenceETime.pdf>

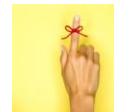


Online Benefit Elections

Open Enrollment for 2010: Oct. 26, 2009 - Nov. 20, 2009 online (ADP)

Log into ADP portal: <https://portal.adp.com/public/index.htm>

1. Click on Benefits>My Benefits
2. Key in all demographic on dependents that will be covered
3. Choose desired medical, dental, and/or vision coverage
4. Life Insurance: Newly hired employees will automatically be enrolled in the \$25,000 basic life insurance policy
 - a. Employee may elect additional supplemental, dependent, and/or AD & D coverage
5. Designate Beneficiaries for various life insurance coverage(s)
6. Disability Insurance: Employee may choose long and/or short term disability coverage
7. Flexible Spending Account: Employee may enroll in health and/or dependent care
 - a. Will be in effect throughout current plan year
 - b. Elections will terminate upon conclusion of each plan year
 - c. Elections must be declared each year during the annual open enrollment period.
8. Health Savings Account: Employee must be enrolled in the HSA PPO medical coverage to select this plan.
 - a. Contributions can be changed throughout the year
 - b. Contributions are on-going and do not terminate automatically.
 - c. Contributions end at age 65.



Reminders to view and update your benefit information in ADP!

- Address and phone numbers
- Beneficiaries
- Direct Deposit
- Tax information