

ONLINE EMPLOYEE DEVELOPMENT COURSES

SUGGESTED E-TRAINING LEADERSHIP COURSES

TO REGISTER, GO TO: <http://www.gsu.edu/etraining>

APPLYING LEADERSHIP BASICS

This course is intended for entry-level managers who want to develop effective leadership techniques. An effective leader is an asset to any organization, because leaders have the ability to motivate and empower others to accomplish an organization's goals efficiently and effectively. In this course, you'll learn how to lead teams through proven techniques that will enable you to develop your own powerful leadership style. You'll see how to set a clear direction while building and maintaining positive team relationships, and you'll learn simple steps required to keep your team moving towards its objectives. As a strong leader, you can increase your organization's bottom line by improving both productivity and morale, and increase your own value to your organization as well.

MANAGING ORGANIZATIONAL GOALS

This course is intended primarily for entry-level managers, supervisors, and team leaders who need to be able to motivate employees effectively. Motivation is a key factor in a leader's ability to accomplish goals. Motivation is what makes a team member want to accomplish the goal with a high level of quality, as opposed to just doing the minimum work required. This course will show you how you can motivate your team to do their best work for you and for the organization.

CREATING A STRONG LEADERSHIP TEAM

This course is intended for entry-level managers who want to develop the skills to build leadership teams in a variety of organizational environments. This course will teach you the essential tasks you'll need to perform to build an effective team, and provide you with effective techniques you can use for each of those tasks. You'll build solid team relationships, create shared vision for your team, and establish clear and effective procedures for communications and decision-making, as well as monitoring and improving team performance.

LEADING EFFECTIVE TEAMS

This course is intended primarily for entry-level managers who need to lead teams effectively. The essence of management is leadership of others. Excellent managers know how to lead their teams so that they can achieve the organization's goals productively. You will see how to make your team results-focused by establishing and measuring performance goals and managing team resources. You'll create structure for the group by defining roles and responsibilities and providing operating guidelines. And you'll build effective teamwork by promoting positive relationships, modeling good communications skills, and supporting your team members within the organization.