

CERTIFICATION LETTER REQUEST

International Student and Scholar Services
Georgia State University
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I.S.S.S will write certification letters for students when enrollment verification from GoSOLAR will not suffice. I.S.S.S cannot provide certification letters to verify any type of academic issues, including but not limited to, grades, course registration, course completion, academic standing, and/or graduation. Please attach a copy of your registered courses.

Processing time is 5 business days

STUDENT INFORMATION

Last Name: _____ First Name: _____
Student ID Number: _____ Male Female
Immigration Status: _____ Country of Citizenship: _____
Telephone number: _____
Email address: _____@student.gsu.edu
I am currently: IEP Undergraduate Graduate Master Ph. D.
Major: _____
College: _____

ABOUT THE LETTER

This letter is for, please explain:

Bank or Financial: _____
 Military Draft: _____
 Other: _____

Specify from the list below what needs to be included in your letter:

Tuition (Fall and Spring) Health Insurance Personal Expenses
 Books Transportation

Comments: _____

Read and sign below: I certify that I have provided all the necessary information for this certification letter.

Signature: _____ Date: _____