



APPLICATION FOR GRADUATION

Application must be submitted by appropriate deadline. Applications will not be accepted after deadline dates. Type or print legibly with a ball point pen. You may pay in person, or mail in a check. Make checks payable to Georgia State University. In either case make payment (Bachelor's - \$30:00; Master's, Ed.S., J.D., Ph.D. - \$40.00) at the Office of Student Accounts-Cashier's Window, first floor, Sparks Hall. **The Graduation Fee will increase to \$50 for all graduate and undergraduate students beginning with applications for Fall Semester 2009.**

Semester You Expect to Graduate: Dec/Fall Yr. _____ May/Spring Yr. _____ Aug/Summer Yr. _____*
Deadlines: **June 1** **September 1** **January 10**

*** NOTE: Students who graduate in summer and fall may attend the Fall Commencement. Students who graduate in spring attend the Spring Commencement. There is no Summer Commencement Ceremony.**

Name _____
Last First Middle Maiden

Panther # _____ - _____ Academic College _____
Arts & Sciences, Business, etc.

(1st) Major _____ (1st) Concentration _____ Minor _____
Degree _____ (2nd) Major _____ (2nd) Concentration _____ If applicable
 Check if joint degree. If applicable If applicable Check if you have any Study Abroad credit.

Address _____
Street (include apartment number) City State ZIP-code

Note: If you are entering a new address or phone number, you must enter this change in your GoSOLAR account; www.gosolar.gsu.edu/webforstudent.htm

Phone _____ - _____ - _____ University E-mail: _____
Home Business

Emergency Contact _____
Name Address Phone Number

- Payment **MUST** accompany this application.
- Forms received without payment will be rejected.
- Application is not considered received until payment is made.

If paying by check, enter check number and amount here. # _____
\$ _____

If you are sending your payment and application by mail, send to:
Cashier - Office of Student Accounts
Georgia State University
P.O. Box 4029
Atlanta, GA 30302-4029

Be sure to attach your check to this completed form. Your cancelled check will act as your receipt.

Commencement Ceremony Information (check one):

I plan to attend the commencement ceremony.

There is no Summer Commencement Ceremony.

All degree candidates participating in the ceremony are required to wear appropriate academic regalia which is available for purchase through the Georgia State University Bookstore.

I require special assistance at commencement.

Assistance Needed _____

I **do not** plan to attend the commencement ceremony.

Check here if you **do not** wish to have your name printed in the commencement program.

Note: (a) You must attend the ceremony for the semester in which your degree is conferred. **Summer graduates may attend the Fall Commencement.** You may attend only one ceremony for the same degree. (b) If you have indicated that you will not attend the commencement ceremony, no provision will be made for your seating. (c) Georgia State University cannot assume responsibility for delivery of diplomas if the address on record has not been updated. (d) Allow 5 weeks for delivery of diploma.

Signature _____ Date _____

For office use only:

Date letter sent _____
Catalog edition _____

Date received _____
Date entered _____
Auditor's initials _____

Please make a copy of this application for your own records.