Georgia State University

Parking Citation Appeal Form

Please complete the following key information necessary to process the appeal and submit to the Auxiliary and Support Services Customer Service Windows with your PantherCard.

Name _____ Panther ID # _____

Street/Mailing Address _____ License Plate # _____ State _____

City _____ Vehicle Make _____

State _____ Zip _____ Vehicle Model _____

Phone _____ Parking Permit # _____

Campus E-mail _____ Citation # _____

TO BE CONSIDERED, A PARKING APPEAL MUST BE MADE WITHIN TEN (10) DAYS OF THE ISSUANCE OF THE PARKING CITATION

Parking in a handicap space without a State issued permit/plate, fee for booting a vehicle, and vehicles parked past the yellow line at the Turner Field Blue lot are not eligible for appeal. Please write legibly and be very specific.

Nature of Appeal - In the space below, clearly state all reasons and basis for appeal. We recommend that you attach a diagram showing the manner in which you were parked and the area in question. ONLY ONE PARKING CITATION APPEAL PER APPEAL FORM.

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Please indicate one of the following: Student ☐ Faculty ☐ Staff ☐

Please indicate hearing choice: *In-Person ☐ Written ☐

*The date and location of the in-person hearing will be e-mailed to the campus e-mail address provided on this form within 1-2 weeks prior to the hearing date.

I hereby certify that the above is a true and accurate statement of my appeal.

_____

Signature Date

FOR AUXILIARY AND SUPPORT SERVICES USE ONLY:

Appeal Granted ☐ Yes ☐ No **Date of Meeting** _____

Basis _____

_____

Citation Appeal Board Signature 1. _____

2. _____

Fine Amount $ _____ 3. _____

Aux Svs Use Only

Rec'd by: _____

Date Rec'd _____

Auxiliary and Support Services • University Bookstore Building • P.O. Box 3971, 30302 • ph. 404-413-9500 • fx. 404-413-9525 • www.gsu.edu/parking